

Prison Governors Association

Representing: The Prison Governors of the United Kingdom since 1987



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Ministry of Justice
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PGA Officers: President Andrea Albutt
Vice President Adrian Turner
Finance Officer Shaun Williamson
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Bulletin 766

18 February 2020

Dear Colleagues,

Notice of Election for President and NEC Representative

This bulletin give notice of an election for the vacant positions on the PGA National Executive Committee (NEC) of: -

President (1 post). This post is currently held by Andrea Albutt, whose current term of three years expires at Conference 2020 in October. The winning candidate will take up post in October and will run until PGA Annual Conference 2023.

NEC Representative (1 post). Helen Dickinson, NEC Representative, is retiring in March. The winning candidate will take up post with immediate effect and the term will run until PGA Annual Conference 2022.

The winning candidates may, if they wish, stand for re-election for a full three-year term of office after their term has expired.

Nominations should be sent to James Bryant, PGA Office Manager, who will act as Returning Officer. If a position is contested by more candidates than there are vacant posts, a formal secret ballot will be conducted.

The facilities agreement with HMPPS is as follows: -

PGA Facility Time Agreement	
Role	Facility Time
President	50% Facility Time
National Officer x 2	50% Facility Time
Vice President	0
Finance Officer	0
NEC Representative x 8	0

Therefore, only the President and National Officer posts attract facility time. The role of President is full time attracting 50% facility time and 50% project time on policy relevant to the PGA. The elected official will need to attend London for meetings up to 3 days a week and to support personal cases around the country as and when necessary.

The NEC Representative posts do not attract facility time currently. Elected officials therefore will be using their own time to perform their duties as a member of the Committee. Traditionally all NEC members have accepted 'out of hours' calls from colleagues. Notwithstanding that, this is a real opportunity to become involved with consultations over pay, personnel matters and policy development.

If you are interested in possibly applying for one of the posts advertised, and wish to find out more about these roles, please contact Andrea Albutt, President (email: andrea.albutt@justice.gov.uk; mobile: 07966 114773); Mitch Albutt, PGA National Officer (email: mitchell.albutt@justice.gov.uk; mobile: 07973 457655); or Carl Davies, National Officer (email: carl.davies2@justice.gov.uk; mobile: 07968 553970).

Nominations are welcome from all members, regardless of age, gender, length of service, creed, political beliefs, or any other irrelevant factor.

1. Applicants must be nominated and seconded by full members. NEC members may not act as nominees.
2. The nomination forms must include the following details:
 - a) The post(s) applied for (together with tenure of post).
 - b) The nominee's full name and place of work
 - c) The proposer's and seconder's full names, and place of work. Both must sign.
 - d) A statement from the nominee that they are prepared to hold that post if elected.
3. **The closing date for all nominations is Friday 6 March 2020.** The only exceptions to this will be where no nominations have been received by the above date.
4. A nomination form is attached with this bulletin, but nominations will be allowed in any written format as long as the details outlined in paragraph 2 are provided.
5. Colleagues submitting nominations are urged to provide the office with an election address (max. 500 words) together with a photograph which will be included in any contested election programme. We advise colleague to prepare this statement prior to the announcement of nominees for the posts.

N.B. Nominations should be sent to the PGA Office FAO James Bryant by email: james.bryant01@justice.gov.uk or by post: -

Please mark the envelopes "PGA Elections".

**James Bryant
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Room LG.27,
Ministry of Justice
102 Petty France
London
SW1H 9AJ**

**Andrea Albutt
President**

**Mitch Albutt
National Officer**

**Carl Davies
National Officer**